**Louisiana State Apprenticeship Council Meeting**

**Minutes**

**Wednesday, May 31st, 2017**

**10:00 a.m.**

**4th Floor Auditorium – AO Building**

**Members Present:**

Henry Heier (Chairman), Brent Moreland, Andrew O’Brien, Keith Brand (Ex-Officio), Claire Obgartel, Aldo Irias-Duron, Nicholas Felton, Jr., David Helveston (in place of Monty Sullivan [Ex-Officio])

**Members Absent:**

Kelly Carpenter, Woody Oge

**LWC Officials Present:**

Joseph Hollins (Council Secretary, Director of Apprenticeship)

Ava Dejoie (Executive Director, LWC)

**Substance of all Matters Decided:**

* The ApprenticeshipLouisiana website was discussed, and a mockup of the site was presented by Joseph Hollins, Director of Apprenticeship.
* An Invitation to Bid opportunity was announced that will use State WIOA funds to assist the development of new programs. Joseph Hollins stated that he looks forward to creating more of the opportunities in the future for both new and current programs.
* Alice Williams, Apprenticeship Training Representative, gave a presentation on RAPIDS 2.0, the updated Registered Apprenticeship Data System. It was decided that an email will be sent to program sponsors from Louisiana Workforce Commission advising them to back up Registered Apprenticeship Partners Information Data System (RAPIDS) data as a protective measure for the transition from RAPIDS to RAPIDS 2.0
* The United Hands Youth Center’s program shall be approved pending the following adjustments are made: amend periods of apprenticeship to uniform numbers; express competencies necessary to advance to next level.
* Acadiana Plumbers Association was asked to return to the next SAC meeting to be further reviewed by the council. The program must express exact number of journeyworkers to oversee apprentices within the program and must include the maximum amount of credit to be given to apprentices for previous experience in their Standards of Apprenticeship.
* Mia’s Medical Academy’s program shall be approved pending the following adjustments are made: correct/clarify language for requirements of the aptitude test within the “Qualifications for Apprentices” section; specify in hours, rather than in years, the OJT terms of duration for program periods.
* Local Insulators 112’s program shall be approved pending the following adjustments are made: specify journeyworker rate of $21.57 within Standards of Apprenticeship; provide more detail within the OJT Work Process Schedule to include the skills that will be acquired, rather than “Field 1, Field 2, etc.”
* Rather than the use of subcommittees, the council shall meet on the 4th Wednesday of every month to catch up with new apprenticeship programs looking to become registered and to address necessary regulation amendments.
* It was mentioned that a focus should be placed on concurrent enrollment with Registered Apprenticeship and the Louisiana Community and Technical College System (LCTCS) programs by removing the barrier of high school, HiSET, and GED requirements from the Standards of Apprenticeship in occupations where these certifications are not necessary.